

COMMUNITY CARE OF RUTHERFORD COUNTY, INC.

OCTOBER 6, 2016

MINUTES

The Board of Directors of CCRC met in regular session at Noon on Thursday, October 6, 2016 at the facility. Those present were:

Ernest G. Burgess, Chairman
Doug Bodary
Faye Elam
Frankie Johnson
Annie Ruth Uselton
Mike Nunley
Greg Lyles
Kaye Jernigan

Belinda Skidmore
Terri Bodkins
Jimmy Jobe
Blake Garner
Dr. George Smith
Vicki Taylor

Chairman Ernest Burgess presided and called the meeting to order at 12:30 P.M. with eight members present.

MINUTES

"Mr. Nunley moved, seconded by Ms. Jernigan, to approve the minutes of the last meeting as received. The motion passed with all present voting "Yes."

CORPORATE COMPLIANCE OFFICER (CCO)

Belinda Skidmore presented her report. They provided orientation for nine new employees during September. No new issues to report. Everything is in compliance.

"Mrs. Elam moved, seconded by Mr. Lyles, to accept the CCO report as presented. The motion passed unanimously with all members present voting "Yes."

FINANCIAL STATEMENTS

Mrs. Bodkins reviewed the August Profit & Loss Statement with the Board. The census today is 116 with 11 Medicare, 85 Medicaid, 17 Private Pay, and 3 Hospice. She reviewed all expenses with the Board. She said staffing and overtime still remains an issue. They are struggling with the 3:00 – 11:00 shift for CNAs and nursing. Nursing staff is working extra hard and she is very proud of the work they are doing. She may be considering a 12-hour shift for nurses which is the industry norm.

"Mrs. Uselton, seconded by Mrs. Johnson, to approve the financial statements as presented. The motion passed unanimously with all members present voting "Yes."

ADMINISTRATOR'S REPORT

Mrs. Bodkins reported the cash receipts collected in September was \$802,339.88 with \$752,525.82 booked for prior month.

Mrs. Bodkins said the CD in Southern Community Bank matured in September and was renewed for another 12 months at a rate of 0.95%. Renewal value \$243,997.47.

The Accounts Receivables Reduction efforts and successes were discussed. No significant changes to report.

Life safety revisit was conducted on September 2nd with the facility found to be in compliance.

The Nurse Practitioner has started.

Mrs. Bodkins requested to replace the 12 years old ice machine in the dietary department at a cost of \$3,489.00.

The Generations Connected's "GC" Childcare Food Program is up for annual renewal. GC has participated in this program for 7 years and was reimbursed \$6,880.72 this past year. The daycare is full with a waiting list.

Mrs. Bodkins said she is researching the possibility of outsourcing Environmental Services. She will give the Board an overview of the pros and cons along with a financial comparison at a future meeting.

"Mr. Nunley moved, seconded by Ms. Jernigan, to approve the report as presented and approve replacing the ice machine in the dietary department and renewing the GC Childcare Food Program. The motion passed unanimously."

There being no further business at this time, Mr. Burgess declared the meeting adjourned at 1:20 P.M.

A handwritten signature in blue ink that reads "Ernest G. Burgess". The signature is written in a cursive style with a large, stylized "E" and "B".

ERNEST G. BURGESS, CHAIRMAN